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**Spanish City Christmas Market 2026**  
**Stall Holder Application Form**  
Friday 20<sup>th</sup> November to Sunday 22<sup>nd</sup> November 2025 (inclusive)

**APPLICATION DETAILS**

**Your Details**

Name .....

Address.....  
.....

Telephone No ..... Mobile No.....

Email Address.....

**Company Details**

Company Name.....

Address.....  
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Telephone No..... Mobile No.....

Email Address.....

Company Website.....

**BUSINESS INFORMATION**

The information below will be used to assess whether we believe your business will be appropriate for our event.

**Type of Stall (Please select ALL CATEGORIES which apply):**

Jewellery  Children's  Clothing

Food and Beverage  Crafts  Christmas

Health, Beauty & Wellness  Homeware  Art & Photography

Other (Please Specify)

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**Please provide a breakdown of the items you sell; (i.e. Gifts /Jewellery/Candles/ etc.):**

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**Please provide a brief description of your business:**

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**Please select the category most representative of pricing of the items intended for sale:**

Up to £10.00	<input type="checkbox"/>	£10.00-£30.00	<input type="checkbox"/>	£30.00-£50.00	<input type="checkbox"/>
£50.00-£100.00	<input type="checkbox"/>	£100.00-150.00	<input type="checkbox"/>	£150.00+	<input type="checkbox"/>

**How did you hear about our event?**

Website	<input type="checkbox"/>	Word of Mouth	<input type="checkbox"/>	Social Media	<input type="checkbox"/>
Email	<input type="checkbox"/>	Previous Event	<input type="checkbox"/>	Other	<input type="checkbox"/>

**Where can we find your business online?**

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_  
Twitter: \_\_\_\_\_ Instagram: \_\_\_\_\_  
Pinterest: \_\_\_\_\_ Other: \_\_\_\_\_

**If your application is successful, would you be happy for us to share the above information via our own venue website and social media outlets?**

Yes  No

**Would you like to request to offer samples from your stall?**

Yes  No

**(If 'Yes', please provide additional details below, also include copy of documentation which may be required as a result of this i.e. Food Hygiene Certificate, Public Liability)**

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## **PACKAGES –**

Please indicate your preference below, we will take this into consideration subject to availability.

**Single stand (6-foot trestle) £375.00 for whole weekend**

**Double stand (12-foot trestle) £575.00 for whole weekend**   
*Please note, a limited number of 12-foot stalls will be available*

**\*Do you require a Power Supply?** YES  NO

**This is an additional £40.00 charge (only available on selected stalls)**

*\*Access to power facilities will only be granted upon receipt of PAT Test Certificates for any items intended for use during the Christmas Market.*

## **TO APPLY:**

Please fully complete and return this form by email to [\*\*events@spanishcity.co.uk\*\*](mailto:events@spanishcity.co.uk).

Please clearly mark the subject in your email **CHRISTMAS MARKET APPLICATION**.

## **Terms and Conditions of Booking**

The deadline for applications is **Monday 29<sup>th</sup> June 2026**. Applications received after this date will not be considered.

You will be notified if your application is successful by **Friday 31<sup>st</sup> July 2026**. If you do not hear from us, your application was not successful on this occasion.

Payment is required in full once your application has been accepted.  
All monies are non-refundable and non-transferrable.

6-foot stalls are charged at £375.00 and 12-foot stalls are charged at £575.00 for the weekend.

Stalls are purchased for the whole weekend; we do not offer single day rates.

A stall is one 6-foot / 12-foot clothed trestle table, no further space is permitted. If your stall exceeds this space, you will be asked to reduce it.

If you require more space than a 6-foot stall, please book a double stand. There are a limited number of 12-foot stalls, please enquire into the availability via your cover email when returning your application.

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If power is required this will be allocated on a first come, first served basis and charged at £40.00 per stall for the weekend. This must be requested at the time of application. Power cannot be requested on the day.

A PAT testing certification is required for any electrical items brought on site prior to arrival.

A food hygiene certificate is required for all stalls selling food or giving away free samples.

Public liability insurance is a requirement for all stalls on booking and your application will be rejected and deposit monies retained should you fail to provide this prior to the event.

Spanish City will provide the marketing material to be used to promote the event. This is the only material to be used.

It is a requirement that stalls must be manned during the hours the market is open to the public, for the full duration of the market weekend.

Our market areas will be locked overnight however should you chose to leave stock on your stall overnight, this will be at the stall holders' own discretion.

Spanish City is unable to take responsibility of any lost stock or damage to stock during the duration of the market. This includes during set up and break down periods, during hours the market is open and hours when the market is closed to the public.

**Christmas Market Timings:**

Friday 20<sup>th</sup> November – 12:00pm – 8:00pm

Saturday 21<sup>st</sup> November - 10:00am – 5:00pm

Sunday 22<sup>nd</sup> November – 10:00am – 5:00pm

**An email with all further information stall holders will require will be issued to booked stall holders closer to the market date.**

**STALL HOLDER DECLARATION**

I, as the lead stall holder, take responsibility for the above information provided, with this being correct to the best of my knowledge. I agree to the terms and conditions of the booking as outlined above.

STALL HOLDER .....

STALL .....

DATE .....

SIGNATURE .....